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SOUTH (OUTER) AREA COMMITTEE

Meeting to be held in Lofthouse Methodist Church Hall, Leeds Road, Lofthouse, WF3 3NE
On Monday, 6th November, 2006 at 4.00 pm

MEMBERSHIP

Councillors

J Dunn	-	Ardsley and Robin Hood
L Mulherin	-	Ardsley and Robin Hood
K Renshaw	-	Ardsley and Robin Hood
R Finnigan	-	Morley North
T Leadley	-	Morley North
S McArdle	-	Morley North
C Beverley	-	Morley South
J Elliott	-	Morley South
T Grayshon	-	Morley South
S Golton	-	Rothwell
S Smith	-	Rothwell
D Wilson	-	Rothwell

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A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p>	
2			<p>EXCLUSION OF PUBLIC</p> <p>To identify items where resolutions may be moved to exclude the public</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 13 of the Members Code of Conduct</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence from the meeting</p>	
6			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To confirm as a correct record the minutes of the South (Outer) Area Committee meeting held on 25th September 2006</p>	1 - 10

Item No	Ward	Item Not Open		Page No
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair</p> <p>(10 mins discussion)</p>	
8			<p>MORLEY LITERATURE FESTIVAL - EVALUATION REPORT</p> <p>To consider a report from the Director of Neighbourhoods and Housing which evaluates the success of the first Morley Literature Festival</p> <p>(Executive Function) (5 mins presentation/15 mins discussion)</p>	11 - 20
9			<p>CLEANER CITIES</p> <p>To receive a report from the Director of Neighbourhoods and Housing which updates Members on the Council's bid in relation to the 2007 Clean Britain Awards</p> <p>(Executive Function) (5 mins presentation/5 mins discussion)</p>	21 - 24

Item No	Ward	Item Not Open		Page No
10			<p>AREA MANAGER'S REPORT</p> <p>To consider a report from the Director of Neighbourhoods and Housing which provides Members with details of the range of activities currently taking place within the Outer South area of Leeds</p> <p>(Executive Function) (5 mins presentation/5 mins discussion)</p>	25 - 28
11			<p>OUTER SOUTH AREA COMMITTEE WELLBEING BUDGET REPORT</p> <p>To receive a report from the Director of Neighbourhoods and Housing which updates Members on the current position of both the Wellbeing and Small Grants budgets, details the capital and revenue projects approved to date and invites Members to determine those proposals detailed within the report</p> <p>(Executive Function) (5 mins presentation/10 mins discussion)</p>	29 - 56
12			<p>DATE, TIME AND VENUE OF NEXT MEETING</p> <p>Monday, 18th December 2006 at 4.00 p.m. (Venue – Morley Town Hall, Morley, LS27 9DY)</p> <p>MAP OF TODAY'S VENUE</p> <p>Lofthouse Methodist Church Hall, Leeds Road, Lofthouse, WF3 3NE</p>	

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Agenda Item 6

SOUTH (OUTER) AREA COMMITTEE

MONDAY, 25TH SEPTEMBER, 2006

PRESENT: Councillor R Finnigan in the Chair

Councillors C Beverley, J Dunn, J Elliott,
S Golton, T Grayshon, T Leadley,
S McArdle, K Renshaw, S Smith and
D Wilson

14 Chair's Opening Remarks

The Chair welcomed all in attendance to the September meeting of the South (Outer) Area Committee.

15 Declarations of Interest

Councillor Dunn - personal interest - agenda item 13, due to being a founder member of the Friends of Middleton Park organisation. Councillor Dunn confirmed that he was no longer a member of the organisation. (Minute No 24 refers).

Councillor McArdle - personal interest - agenda item 10, due to being on the Management Committee of the Morley Literature Festival, a member of Churwell Action Group and a member of both the Lewisham Park Management Committee and Gala Committee. (Minute No 21 refers).

Councillor McArdle - personal and prejudicial interest - agenda item 15, due to being a member of the Lewisham Park Management Committee. (Minute No 26 refers).

Councillor Leadley - personal interest - agenda item 10, due to being a member of Churwell Action Group and a member of Lewisham Park Management Committee. (Minute No 21 refers).

Councillor Leadley - personal and prejudicial interest - agenda item 15, due to being a member of Lewisham Park Management Committee. (Minute No 26 refers).

Councillor Elliott – personal interest – agenda item 10 – due to being on the Management Committee of the Morley Literature Festival, a member of Churwell Action Group and a member of Lewisham Park Gala Committee. (Minute No 21 refers).

Councillor Elliott – personal and prejudicial interest – agenda item 15 – due to being a member of the Lewisham Park Gala Committee. (Minute No 26 refers).

Councillor Grayshon – personal interest – agenda item 10 – due to being a member of Lewisham Park Management Committee and a member of Churwell Action Group. (Minute No 21 refers).

Councillor Grayshon – personal and prejudicial interest – agenda item 15 – due to being a member of Lewisham Park Management Committee. (Minute No 26 refers).

Councillor Finnigan – personal interest – agenda item 10 – due to being on the Management Committee of the Morley Literature Festival and a member of Churwell Action Group. (Minute No 21 refers).

Councillor Finnigan – personal and prejudicial interest – agenda item 11 – due to being Chair of the Morley and District Community Safety Panel. (Minute No 22 refers).

Councillor Smith – personal interest – agenda item 16 – due to being a Director of South Leeds NHS PCT. (Minute No 27 refers).

Councillor Renshaw declared a personal interest due to being a school governor of East Ardsley Primary School and Seven Hills Primary School.

Further declarations of interest were made throughout the meeting. (Minute Nos 18, 25 and 28 refer).

16 Apologies for Absence

An apology for absence was received on behalf of Councillor Mulherin.

17 Minutes of the Previous Meeting

RESOLVED – That the minutes of the meeting held on 3rd July 2006 be approved as a correct record subject to Councillor Leadley's declaration of interest within Minute No 3 being amended to read, 'Personal Interest in agenda item 12, due to being a member of Lewisham Park Management Committee'.

18 Deputation - Security Issues relating to Springfield Mill Park

The Chair welcomed Dave Roberts, Chair of the Friends of Springfield Mill Park group to the meeting, together with his colleagues Jonathon Easton and Helen Irving, who presented a deputation which related to security and anti-social behaviour issues in and around the park.

Members were advised that the group had been formed in March 2006 to address several long standing issues which affected the park and its users. The Chair of the group also informed the Committee that he believed the group had made a difference in changing the attitudes and behaviour of those using the park through various fund raising events and undertaking several initiatives both with the Police and independently.

In summary, the group stated that they wished for more timely responses and greater levels of support from the Police, in addition to a more proactive

approach from the Youth Service when addressing issues associated with the park.

In response it was noted that further information on the provision of PCSOs in the area was expected in the near future, with the possibility of the Area Committee having a greater input on where such officers could be located. It was then proposed that further discussions could be arranged with the Youth Service about the work which could be undertaken in the vicinity.

Following a discussion which emphasised the need for a partnership approach to be taken in order to successfully tackle the matters raised, Members wished to extend their thanks to the group for the work they had undertaken and proposed that any progress made could be reported back to a future meeting of the Area Committee.

RESOLVED –

- (a). That the contents of the deputation be noted;
- (b). That a letter be submitted on behalf of the Area Committee to Inspector Pedley which details the views of Members in relation to the problems experienced in and around Springfield Mill Park;
- (c). That the progress made in relation to the issue be reported back to a future meeting of the Area Committee.

(Councillor McArdle declared a personal interest in this item, having had involvement in the work undertaken by the Friends of Springfield Mill Park group)

(Councillor Golton joined the meeting at 4.10 p.m. during the consideration of this item)

19 Open Forum

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to ten minutes for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee.

On this occasion no issues were raised.

20 Youth Service Plans

The Head of Youth Service submitted a report which provided Members with the opportunity to explore the objectives, delivery and effectiveness of Youth Service provision in the area and detailed information relating to the Youth Service's work, outcomes and achievements in 2006/07.

Following a brief summary of the issues raised within the report, Members were invited to respond. The main areas of debate were as follows:-

- Further to discussions at a previous meeting, Members questioned the actions being taken to assist voluntary groups with issues such as administering Criminal Records Bureau checks;

- The Committee commended the work which had been undertaken in the area as part of the Breeze programme;
- Members sought clarification on how any funding from the Area Committee would be prioritised in line with the Area Delivery Plan and how it would benefit the Outer South area;
- Following discussions regarding the provision of a mobile youth service, Members reiterated that prior to giving further consideration to such a service, the facilities provided by community centres in the area, in addition to the performance of the mobile provision in Inner South Leeds should be evaluated. It was then suggested that the Youth Service could investigate the possibility of utilising the mobile unit used by Connexions;
- The Committee made enquiries about the number of outreach workers in the Outer South area;
- It was then requested that a full breakdown of the Youth Service budget for the Outer South area was submitted to Members for their information.

RESOLVED –

- (a). That the report and information appended to the report be noted;
- (b). That a full breakdown of the £314,852.00 2006/07 Youth Service budget for the Outer South area be submitted to Members before the next meeting for their information;
- (c). That following the receipt of a full breakdown of the 2006/07 Youth Service budget for the Outer South area, a further report be submitted to the Area Committee inviting Members to consider ring-fencing a sum of revenue funding for the establishment of a summer activities programme for 2007, subject to the confirmation of the Area Delivery Plan for 2007/08;
- (d). That the details within the report which propose a piece of work to address the issue of conflict resolution around race and discrimination in the area be noted, with more detailed information on this proposal being submitted to a future meeting of the Area Committee.

21 Area Manager's Report

The Committee received a report from the Director of Neighbourhoods and Housing which updated Members on the range of activities currently taking place throughout the Outer South area of Leeds.

Members received a brief staffing update and were introduced to the recently appointed Town Centre Manager for Morley and Rothwell.

Following a summary of several ongoing issues including the Morley Literature Festival, Marsh Street Car Park and West Ardsley Community Centre, nominations were sought to represent the Area Committee on both the Town Centre Management Board and the Community Centres Sub Committee.

Members then considered a request from Drighlington Parish Council for two representatives from the Parish Council to be co-opted on to the Area Committee. Although the request was welcomed, Members emphasised that there was not a geographically representative spread of formal bodies in the area from whom co-optees could be drawn. Members also stated that there

were difficulties in identifying individuals who truly represented their local community and highlighted the issues which could be experienced when conducting business through a larger Committee.

In response, representatives from Drighlington Parish Council emphasised the significant contribution that the Parish Council could make and raised concerns over the lack of communication between the two bodies.

In conclusion the Committee proposed that representatives from Drighlington Parish Council and other local community groups could receive notification of and agenda papers for future meetings of the South (Outer) Area Committee, in addition, such representatives would be encouraged to fully utilise the 'Open Forum' agenda item at future meetings, in a bid to improve the exchange of information between the different bodies.

RESOLVED –

- (a). That the information detailed within the report be noted;
- (b). That the establishment of a Town Centre Management Board, as detailed within the report be approved and that Councillors Elliott and Golton be appointed onto the Board as the two Area Committee representatives;
- (c). That Councillors Dunn, Wilson, Grayshon and McArdle be appointed to the Community Centres Sub Committee which was established to consider the issues arising from the transfer of designated community centres;
- (d). That following a request from Drighlington Parish Council to appoint two co-opted representatives to the Area Committee, representatives from Drighlington Parish Council and other local community groups receive notification of and agenda papers for future meetings of the South (Outer) Area Committee, and that such representatives be encouraged to fully utilise the 'Open Forum' facility at future meetings in a bid to improve the exchange of information between the different bodies;
- (e). That the Area Committee extend its thanks to all those who have contributed towards the forthcoming Morley Literature Festival.

22 Wellbeing Budget Funding Request - West Yorkshire Police Community Safety Proposals

In the absence of Councillor Finnigan, Councillor Smith took the Chair for this item only.

The Committee received a report from the Director of Neighbourhoods and Housing which provided an overview of four proposals submitted by West Yorkshire Police.

Following a discussion which related to the possibility of alternative sources of funding being found for the Smartwater project, in addition to the geographical areas in which the schemes would operate, the Committee determined the proposals submitted.

RESOLVED –

- (a). That the information detailed within the report be noted;

- (b). That £4,000.00 Wellbeing funding to assist in the provision of the Smartwater initiative in Morley and Rothwell be approved, subject to confirmation being received that the initiative cannot be funded by an alternative source;
- (c). That £10,152.00 Wellbeing funding to assist in the provision of the Morley Pubwatch and Licensing Scheme be approved;
- (d). That £5,920.00 Wellbeing funding to assist in the provision of the Rothwell Town Centre Shop Watch initiative be approved;
- (e). That clarification be sought from the Police relating to the geographical areas in which each scheme would operate.

(NB Having declared a personal and prejudicial interest in this item, Councillor Finnigan took no part in the discussion of this item and left the room during the consideration thereof)

23 Town & District Centre Regeneration Scheme – Morley Bottoms Regeneration Scheme

Councillor Finnigan resumed his position as Chair of the Committee on his return to the meeting.

Further to Minute No 9, 3rd July 2006, Members received a report from the Director of Neighbourhoods and Housing which invited the Committee to consider allocating both revenue and capital funding towards a lay by development and associated public realm works as part of the Morley Bottoms Regeneration Scheme.

Members noted that additional information about the scope of the proposed public realm works was included within the report, as previously requested.

A discussion relating to the problem of recurrent flooding in the Morley Bottoms area then ensued.

RESOLVED –

- (a). That the information detailed within the report be noted;
- (b). That the sum of £10,000.00 Wellbeing revenue to fund the design brief and £30,000.00 Wellbeing capital to fund both the lay by development and associated public realm works be approved.

24 Middleton Park Bonfire and Fireworks Display

A report was received from the Chief Recreation Officer which invited the Area Committee to contribute towards funding the infrastructure works and staffing costs needed to support the bonfire and fireworks display event at Middleton Park.

Following a brief introduction to the report by the Parks Area Manager for South Leeds, the following comments were raised:-

- Members enquired about the possibility of the funding being used to hold alternative events in the area;
- The advantages of establishing permanent access to and from the park;

- The extent to which people residing in Outer South Leeds would travel to Middleton Park when similar events were already held in the area;
- With regard to the timing of the report, Members questioned whether the proposed works would be completed by November 5th;
- The extent to which the local community had been consulted about the event and the views which had been expressed by the South (Inner) Area Committee on the proposal;
- Concerns were raised over the incidents which had initially lead to the event being cancelled;
- Further information was sought on the extent and nature of the permanent infrastructure works which had been proposed, which would enable the park to be used as a venue for a variety of events in the future.

RESOLVED –

- (a). That the information detailed within the report be noted;
- (b). That the South (Outer) Area Committee decline the opportunity to contribute towards the funding of additional infrastructure works and staffing costs needed to support the bonfire and firework display event at Middleton Park.

25 Site Based Gardeners in Community Parks

The Committee received a report from the Chief Recreation Officer which invited Members to consider a proposal to fund the provision of site based gardeners in several Community Parks within the Outer South area.

A question and answer session relating to the issues surrounding the proposal ensued. The main areas of debate were as follows:-

- Members questioned why Rothwell Country Park was currently closed to the public and requested that further information relating to the status of the park and any future plans for it were submitted to a future meeting of the Area Committee;
- The Committee emphasised that site based gardeners would not only enhance the appearance of the parks but would ensure that the wider benefits of the park could be enjoyed by the community;
- Members questioned whether such levels of annual funding could be sustained by the Committee;
- The actions which could be taken to ensure that the benefits from any future Section 106 agreements were maximised;
- The importance of maintaining local parks, so that they can be fully utilised by the local community;
- The issues which were associated with funding the scheme on a short term basis.

RESOLVED –

- (a). That the information detailed within the report be noted;
- (b). That the allocation of £43,400.00 Wellbeing funding be approved to fund the provision of three full time gardeners at the Drighlington Park/Woodlesford Park, Lewisham Park and Lowry Road sites for one year, (with the portion of the funding taken from the 2007/08 budget being approved in principle,

subject to confirmation of the 2007/08 budget) and also subject to the funding arrangements being reviewed after one year;

(c). That a report be submitted to a future meeting of the Area Committee which details the status of and the future plans for Rothwell Country Park.

(Councillors Elliott, Finnigan, Grayshon and Leadley all declared personal interests in this item, due to being members of Morley Town Council. Councillor Grayshon also declared a personal interest in this item due to being the Secretary of the Morley in Bloom organisation)

26 Outer South Area Committee Wellbeing Budget Report

A report was submitted by the Director of Neighbourhoods and Housing which advised Members of the current position of the Committee's Wellbeing budget and the Small Grants budget, gave a progress report on both the revenue and capital projects agreed to date and invited Members to determine the proposal which had been submitted.

The Committee requested that further information on the 'Environmental Improvements to Rothwell Pastures' project was submitted to Members for their information.

RESOLVED –

(a). That the information detailed within the report and appended to the report be noted, including the current position statement of the Committee's Wellbeing budget, the details of those Small Grant proposals approved since the last meeting and the update on both the revenue and capital projects agreed to date;

(b). That the proposal received from City Services, Leeds City Council entitled, 'CCTV scheme for Lewisham Park Youth Centre' for the sum of £9,651.00 Wellbeing funding (£9,500.00 capital and £151.00 revenue) be approved.

(NB Having declared personal and prejudicial interests in this item, Councillors Elliott, Grayshon, Leadley and McArdle took no part in the discussion of this item and left the room during the consideration thereof)

27 Leeds Mental Health Teaching NHS Trust - Foundation Trust Consultation

The Committee received a report from Leeds Mental Health Teaching NHS Trust which sought Members' views on the consultation process surrounding its application for Foundation Trust status.

Having received an overview of the report from the Director of Service Delivery, Leeds Mental Health Teaching NHS Trust which summarised the actions taken as part of the consultation process, the reasons why the Trust was applying for Foundation status and the main differences that such a change in status would bring, Members were invited to comment on the proposals. The Committee then raised the following issues during a question and answer session:-

- Clarification was sought on the training which would be received by members of the Trust and the Membership Council;
- The appropriateness of the name which had been proposed for the Foundation Trust;
- The procedures which would be established to appoint Directors to the Trust;
- Emphasis was placed upon the importance of appointing ordinary service users to the Membership Council;
- The ways in which the change in status would affect the financial position of the Trust;
- The actions which would be taken to ensure that the Trust complied with the Data Protection Act.

RESOLVED –

- (a). That the contents of the report be noted;
- (b). That Members' comments relating to the application from Leeds Mental Health Teaching NHS Trust to receive Foundation Trust status be noted.

28 Making Leeds Better Progress Report

A report was submitted by the Making Leeds Better Programme Team updating Members on the progress which had been made in relation to the initiative.

RESOLVED – That the information detailed within the report be noted.

(Councillor Smith declared a personal interest in this item due to being a Director of South Leeds NHS PCT)

29 Date, Time and Venue of Next Meeting

Monday, 6th November 2006 at 4.00 p.m. at Lofthouse Methodist Church Hall, Leeds Road, Lofthouse, WF3 3NE.

(The meeting concluded at 6.30 p.m.)

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Originator:
Thomas O'Donovan
Sarah May
Kate Armitstead
Tel: 0113 2243040

Report of the Director of Neighbourhoods & Housing

Outer South Area Committee

Date: Monday 6th November 2006

Subject: Morley Literature Festival – Evaluation Report

Electoral Wards Affected:

Morley North

Morley South

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

This report celebrates the first Morley Literature Festival while providing a critical evaluation of the whole event. The report takes account of opinions and feedback from members of the organising committee, participants through comments from an evaluation card and the South Leeds Area Manager. There exists a general view that such an event should become an annual feature of Morley life. For this to happen, it is important that lessons are learnt from this years event and that recommendations are put in place in order to build on this experience. The report endeavours to address all aspects of the festival and discuss the strengths and weaknesses and make clear recommendations.

1.0 Purpose of the Report

1.1 The purpose of this report is to evaluate the inaugural Morley Literature Festival and provide a framework to consider for the future organisation of this event.

2.0 Background

2.1 The Morley Literature Festival came about from a notion that an event should be held to mark the centenary year of Morley Library. Initial discussions began in early 2006 and soon developed into full planning meetings for what became a weekend literature festival which included a poetry competition. It is reasonable to say that the festival initially developed in an adhoc manner which was later to become a detailed vision and plan. The organisation of the festival was led by the South Leeds Area Management Team, in conjunction with

Elected Members, Education Leeds, the Library Service, Learning & Leisure, Joseph Priestley College, The Morley Observer and Bertram Library Services.

- 2.2 While the Poetry Competition ran for several months, the main event took place over two days, Friday 29th Saturday 30th of September at Morley Town Hall and Morley Library. The festival combined celebrated speakers as well as workshops, readings and competitions. Although no detailed objectives and outcomes were agreed at the outset, it is generally felt that the event was a success and enjoyed by all and attracting approximately 1000 participants.

3.0 General Organisation

- 3.1 The organisation of the event is worth particular scrutiny as this is an area of greatest potential weakness from an Area Management perspective and will have the greatest impact on the delivery of future events.
- 3.2 The Morley Literature Festivals success was largely down to the creative inputs of a wide range of partner agencies, Ward Members and individuals. The diversity of partners involved and the numbers of people attending should be celebrated. The harnessing of this energy and creative dynamic will be important to any future event. By involving so many partners, the festival was able to get a degree of buy in and ownership which was significant in providing the range of activities promoted and numbers experiencing the event.

Lessons learnt:

- 3.3 The Area Committee has a responsibility to enable services to be more appropriate and responsive to local needs and priorities. To guide its work the Area Committee has drawn up several key priorities and actions and framed them in the Area delivery Plan (ADP). The ADP has a priority objective to regenerate town centres and while the festival broadly fits this objective, it was unclear how the festival would specifically contribute. At a time of low staffing levels this had impact on the Area Committees ability to address other priorities. Future work should be in line with ADP priorities and be clear as to what the social, economic and cultural benefits are to the regeneration of Morley. This should be inline with the plans currently being formulated by the Town Centre Manger and which will be driven by the Town Centre Management Board.
- 3.4 Because there was not a vision or strategy opportunities will have been missed for match funding, shared objectives, working with key groups, such as schools and local businesses, community involvement, marketing and sponsorship etc. A future vision should identify other linkages and help address corporate objectives, such as raising education standards.
- 3.5 Throughout the festival coordination there was a lack of accountability and direction which may have caused some waste of resources and duplication of effort by partners and put a great deal of pressure on the Area Management Team who had to pull the festival together and chase agencies. This can be improved with a constituted organising committee with clear terms of references. The status of the organising committee should also be confirmed, should it be a voluntary group or a charitable trust? Consideration should also be given to the establishment of clear leadership with the appointment of a Festival Director which would enhance the future organisation of the event.

Recommendations

Future events should:

- I. Provide a clear project proposal including budget
- II. Identify outcomes linking into the Area Committee's, partner agencies and corporate priorities
- III. Constitute an Organising Committee with terms of reference
- IV. Establish strong leadership and consider the appointment of a festival director
- V. Create stronger links with schools and other key groups.

4.0 Publicity, Marketing and Sponsorship

- 4.1 The promotion of the festival benefited from working with the Morley Observer, part of the Yorkshire Newspaper Group, which acted as the festival's media partner. The Morley Observer created a strong brand for the festival and carried many excellent features highlighting all aspects of the event. A broad range of publicity was developed by the Area Management Team including web based news, posters, festival programme and flyers. All partners took the initiative to seek publicity and promote the event, generating newspaper articles, radio interviews and web based advertising through their related media networks. The marketing done was consistent with a solid brand used throughout all marketing material. Sponsorship of the Poetry Competition was received from Bertram Library Services. As well as the prize presentation Bertram Library Services have also invited the recipients to visit their offices for lunch and select prizes. Sponsorship was also received from Manning Stainton Estate Agents and Morley Town Council.

Lessons learnt

- 4.2 There was no marketing strategy put in place rather, individuals and partners took their own initiative and did what they felt was necessary to promote the event. Although a clear brand was developed it was not linked to any particular theme for the festival or target audience. As the committee did not agree a target audience or outcomes it is difficult to know if the brand was successful in meeting anything other than a general objective. Any marketing strategy should take account of and focus on the specific social, economic and cultural benefits expected to benefit the regeneration of Morley.
- 4.3 Although several marketing vehicles were used, activity was only in short bursts rather than a sustained promotional campaign. Because of this opportunities may have been missed. There is no doubt that there was a high level of awareness about the festival in Morley and while there existed an aspiration to draw people from the greater Morley area, including the neighbouring towns of Dewsbury and Batley, we are unable to say where people travelled from to attend so it is impossible measure that detail of attendance. However, a general view from the evaluation cards was that more marketing would have helped. Although on a whole take up was good this was largely down to the efforts of partners in pushing the event. There was no budget allocated to publicity which will also have affected the marketing approach.
- 4.4 The staging of any festival in September which seeks to engage schools and colleges requires early engagement to enable partners to anticipate and plan their own involvement to the optimum. The timing of the festival as well as the theme is crucial to any future success. One of the longest established festivals at nearby Ilkley is held at the end of September early October. The staging of a future Morley event might take account of this. It may be that we should consider following Ilkley and possibly benefit from their profile.
- 4.5 While we are unable to quantify the value of sponsorship for this type of event, it is felt that this element has a greater capacity to generate income than that achieved this year. Gaining income from sponsorship should feature strongly in any marketing strategy.

Recommendations

Future events should:

- I. Agree a marketing strategy and budget early the planning process
- II. Agree accountability and ownership for the marketing strategy.
- III. Agree a festival brand with clear links to proposed outcomes.
- IV. Consider the date of the festival and how this affects marketing.
- V. Agree a strategy for maximising sponsorship opportunities

5.0 Content of the Festival

5.1 The content of the festival was agreed by the Organising Committee from suggestions made at the planning meetings. As stated earlier the festival content was not linked to any specific theme or marketing approach and consisted of performances by Ian McMillan and Gervase Phinn and several workshops throughout the day. The main speaking events benefited from having schools music groups performing beforehand and the services of Steve Smith (Education Leeds) as MC. Steve provided a thoughtful and light hearted link to performers. The variety of features meant that there was something for everyone. All artistes arrived promptly and were well received. Workshops designed for children were well attended, with the puppet theatre fully booked. Some other features such as the history of Morley was well received, but the content of future programmes should be considered in terms of the proposed festival theme.

Lessons learnt:

- 5.2 It is widely agreed that even without a specific theme and while also lacking essential components already identified in this report that the festival did provide a successful formula. This was mainly due to the knowledge and expertise provided by all partners and the high profile enjoyed by Ian McMillan and Gervase Phinn.
- 5.3 There are a number of issues that require detailed consideration and agreement before launching any future festival. Primarily, should the festival have a theme? Many towns have developed successful festivals based on a specific niche or theme, such as the Harrogate Crime Writers event which is linked to the great Agatha Christie mystery. It may be that keeping the format general gives the festival the flexibility to try different contents, while adapting over time before settling with a specific theme. It is also thought that the appointment of a festival director would provide the necessary expertise and leadership which would help shape the content of any future festivals.

Recommendations

Future events should:

- I. Have a clear vision or theme

6.0 Participation

6.1 Attendance over the weekend was estimated at about 1000. Which represented a significant achievement as this was the first festival of its kind and it has given a good bench mark for future years. Gervase Phinn drew in the majority of participants with over 600 while Ian McMillian had an audience of 200, with the workshops attracting about 200 participants. As Gervase Phinn was nearly sold out and many of the workshops proved very popular, it is reasonable to say that the festival was a success in terms of participation.

Lessons learnt:

6.2 As no outcomes were projected it is difficult to evaluate against any thing other than the general objective. It was not possible to monitor the age range and ethnic breakdown of participants so it is difficult to give a detailed picture of who attended and which part of the programme appealed to which group.

Recommendations

Future events should:

- I. Agree a target audience at the planning stages of the event.
- II. Agree outputs in terms of number of participants
- III. Have agreed monitoring frameworks

7.0 The Festival Weekend

7.1 The actual organisation on the day was well thought out with a clear timetable of activity this was due to strong organisations skills of individuals and several preparation meetings running up to the event. There were no real hitches and certainly nothing that could have been prevented with extra preparation. On the day the smooth running of the event benefited from having volunteers from the Area Management Team, local students and individuals to direct members of the public. The drinks reception hosted by the Mayor and Mayoress of Morley Councillor Bob and Lesley Gettings was very well received and contributed to the sense of occasion over the weekend. Morley Town Hall attracted praise as a venue for the festival with many of those attending remarking that it was one of the highlights of the weekend as they got the chance to explore the town hall and its architectural elegance. Volunteer stewards also worked hard out on the streets of Morley directing people to the library events as well as the town hall.

Lessons learnt:

7.2 Several participants commented upon the physical appearance of the library as it was currently being refurbished and had scaffolding up. In future it may be wise to only use buildings that are fully operational as the appearance may deter participants in the future from returning. It may also be worth considering using several venues in the town rather than just the town hall in order to make it feel like a whole town event rather than a Morley Town Hall event. The use of other venues should be considered in the light of the proposed festival programme.

7.3 Some issues did arise with regard to the staffing of the town hall, as on both evenings temporary stewards appointed arrived without having had any briefing as to the event and permanent members of the town hall staff went absent at short notice due to sickness and family commitments. These staff had been built into the operational requirements and so we were left short staffed. It is not possible to say what the consequences might have been had there had been an emergency, but suitable cover arrangements should be put in place in future. The organising committee relied upon the health and safety procedures currently used for the building. Again it is not known how suitable this was. It was suggested that refreshments should be made available at future events. This could be used as further income generation.

Recommendations

Future events should:

- I. Consider the use of other venues across the town
- II. Engage more fully with LCC Civic Buildings
- III. Consider more fully any health & safety requirements
- IV. Consider the provision of refreshments

8.0 Evaluation of Event and Participants Views

8.1 An evaluation card was distributed, but again because outcomes and objectives had not been drawn together at the planning stage it was difficult to decide what exactly to evaluate. However it was agreed to get a general overview from those attending. The questions asked included:

- How did you hear about the festival?
- Which event/ workshop did you attend?
- What did you particularly enjoy about the workshop/ event?
- Did you dislike any part of the workshop/ event?
- Any ideas suggestions for future events?

8.2 Over 100 evaluation cards were returned which gave a 10% consultation which is enough to give a representative view.

- 8.3 33% of those who attended heard about the festival through newspaper coverage while 19 % got to hear about the festival by word of mouth. This confirms the positive link between the coverage provide by the Morley Observer and other regional publications.
- 8.4 There was no trend in people dislikes although a few comments highlighted uncomfortable chairs in the Alexander Hall. In terms of suggestion for future events there were a few general themes. Firstly, participants would like to see more publicity and advertising material and encouragingly 27% simply felt that “More of the same “should be provided next year. Several participants suggested speakers for next year, to include: Tony Blair, Ian Clayton, John Godber, Alan Titchmarsh, Luke Grey and John Hegley. Comments about individual workshops and future suggestions should be looked at in more detail when planning the next event.

Recommendations

Future events should:

- I. Have agreed monitoring frameworks
- II. Be fully evaluated against agreed objectives.

9.0 Budget

9.1

Expenditure Item	Cost
Guest Speakers	£1,325
Education Leeds	£2,745
Room Hire	£2,053.50
Photocopying	£412.00
PA equipment Hire	£825.00
Morley Knowledge Ad	£180.00
Banner	£95.00
Stewards	£200.00
Refreshments	£20
Poetry Prizes	£225
Sub Total	£8,080.50
Income	
Ticket Sales	£1044
Sponsorship	£500
Morley Town Council	£1000
Bertrams ‘In Kind’	£225
Sub Total	£2,759.00
Balance	£5,311.50

Lessons learnt:

- 9.2 A budget was not agreed in advance of the festival and therefore it is difficult to consider if best value was achieved. This has great impact on several things including ticket price, sponsorship and match funding.

Recommendations

Future events should:

- I. Have a budget approved at stage one
- II. Allow for contingency and management costs
- III. Investigate possible match funders

10.0 Summary of key points and recommendations

10.1 General Organisation

Future events should:

1. Provide a clear project proposal including budget
2. Identify outcomes linking into the Area Committee's, partner agencies and corporate priorities
3. Constitute an Organising Committee with terms of reference
4. Establish strong leadership and consider the appointment of a festival director
5. Create stronger links with schools and other key groups.

10.2 Publicity, Marketing and Sponsorship

Future events should:

1. Agree a marketing strategy and budget early the planning process
2. Agree accountability and ownership for the marketing strategy.
3. Agree a festival brand with clear links to proposed outcomes.
4. Consider the date of the festival and how this affects marketing.
5. Agree a strategy for maximising sponsorship opportunities

10.3 Content of Festival

Future events should:

1. Have a clear vision or theme

10.4 Participation

Future events should:

1. Agree a target audience at the planning stages of the event.
2. Agree outputs in terms of number of participants
3. Have agreed monitoring frameworks

10.5 The Festival Weekend

Future events should:

1. Consider the use of other venues across the town
2. Engage more fully with LCC Civic Buildings
3. Consider more fully any health & safety requirements
4. Consider the provision of refreshments

10.6 Budget

Future events should:

1. Have a budget approved at stage one
2. Allow for contingency and management costs
3. Investigate possible match funders

10.7 Case Studies Appendix One

1. All three festivals have a director employed full or part time to organise the festival
2. All three festivals have a several funders and sponsors to contribute towards the cost of the event.

10.8 Recommendations:

Members of the Outer South Area Committee are requested to:

- (a). Note the contents of this report and consider any actions
- (b). Congratulates the Morley Literature Festival Organising Committee on the success the event
- (c). Support in principle the continuation of the Morley Literature Festival
- (d). Give approval for monies to be released from the Area Committee budget to cover costs associated with the festival
- (e). Agree to receive a report at the next meeting which will take account of section 10.0 above and provide detailed options for the future organisation of the Morley Literature Festival

Appendix One

Case Studies

Literature festivals have been a feature of life in towns across England for some years now. Many have evolved with very different styles of festival attracting different audiences across the country. In considering the future for arrangements for the Morley Literature Festival it is worth reviewing the operation of other festivals. These are some of the examples available.

Bath Literature festival

Starting in 1995, the Bath Literature Festival has become a well established ten days of literary events, encompassing writing in all its forms. The festival is fast gaining a reputation for presenting the very best in local, national and international writers to an ever-increasing audience. The Festival takes place in late February/early March in Bath city centre. The Festival has become an important date on the national literary circuit, playing host to an array of journalists, novelists, poets, politicians, actors, comedians, scriptwriters and biographers. In an intensive nine-day programme embracing over 100 events, the Festival presents fascinating literary personalities reading their work, giving forth on their ideas or taking part in discussions with other experts and enthusiastic audiences.

Organisation: In 2003 writer and broadcaster Sarah Le Fanu took over as artistic director. She has brought a renewed life and vibrancy to the Festival, which since her appointment has hosted a vast selection of literary names including Terry Pratchett, Joanna Trollope, Margaret Atwood, and Alexander McCall Smith

Funding: Funding is received from national and local businesses, Pen Friends and trusts & foundations, in addition to core funds from Bath & North East Somerset Council and Arts Council England.

For more info: www.bathlitfest.org.uk

Beverley Literature festival

The Beverley literature festival is part of the Woodquake project which was set up to promote creative writing and reading throughout the East Riding of Yorkshire. The festival offers a balance of the finest prose writers and poets around for you to talk to and hear, and a blend of readers' groups and writers workshops. The festival has been going for five years and is held over a weekend in October.

Organisation: The Beverley Literature Festival is managed by the part-time project-director Dr John Clarke and temporary, part-time festival assistant Glynis

Appendix One

Charlton, and with professional advice, help and office support from East Riding Library Service.

Funding: The Beverley Literature Festival is part of the Wordquake project, which receives regular funding from Arts Council England, East Riding of Yorkshire Library Service and East Riding Arts Unit.

For more info: www.beverley-literature-festival.org.uk

Ilkley Literature Festival

Ilkley Literature Festival began in 1973, the brainchild of Michael Dawson, the first Director of the newly formed Yorkshire Arts Association. The story goes that during the 1971 postal strike, lack of mail gave him the space to browse through a stack of brochures from arts festivals across the country. Discovering that only Cheltenham was predominantly concerned with literature and that there was nothing of the kind in the North, he set about instituting a new Literature Festival in Ilkley, his home town.

Events take place in a variety of venues across the town, from a well equipped modern studio theatre for 150 at Ilkley Playhouse; to the large function rooms at the imposing Craiglands Hotel and the ornate Grade 2 listed nineteenth century Kings Hall, with its gilded boxes and balconies, seating 500. The Children's Festival has a home at the newly built All Saints Church of England Primary School and other events take place in the Crescent Hotel and the Education Room at the Manor House Museum. There are projects and residencies involving local schools and community organisations across the town and a lively Fringe that squashes into any venue it can find.

Organisation: The festival employs a Director two days a week all year round to run and coordinate the festival.

Funding: Arts Council England, Yorkshire
Bradford Metropolitan District Council
West Yorkshire Grants

Key Findings

- **All three festivals have a director employed full or part time to organise the festival**
- **All three festivals have a several funders and sponsors to contribute towards the cost of the event.**

Originator:
Dave Richmond

Tel: 0113 2243040

REPORT OF: THE DIRECTOR OF NEIGHBOURHOODS & HOUSING
MEETING: OUTER SOUTH AREA COMMITTEE
DATE : 6th NOVEMBER 2006
SUBJECT : CLEANER CITIES

Electoral Wards Affected :

Beeston and Holbeck
 Middleton Park
 City and Hunslet

Specific Implications For :

Ethnic Minorities
 Women
 Disabled People
 Narrowing the Gap

Council Function	<input type="checkbox"/>	Delegated Executive Function available For Call In	<input checked="" type="checkbox"/>	Delegated Executive Function not available for Call In. Details set out in the report	<input type="checkbox"/>
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Executive Summary

Leeds City Council has an ambition described in the Council Plan to make Leeds Britain's Cleanest City. Earlier this year the Council entered the 2007 Clean Britain Awards as a means of promoting environmental standards and as a learning and development exercise. Much of the work required for this process focuses on the City Centre and South Leeds. The Council has subsequently been short-listed for the award. This report advises the Committee of the various aspects of the work undertaken to date.

1.0 Introduction

- 1.1 It is commonly recognised that the quality of the local environment affects people's quality of life. Research conducted by MORI and residents surveys tells us that people rate concerns about the quality of their local environment extremely high. National Government has reflected this concern by leading and co-ordinating the delivery of the cross-government "Cleaner, Safer, Greener Communities" programme.
- 1.2 The Clean Britain Award (CBA) is a biennial award and the next award will be made in 2007. The inspection process for the award covers issues such as street cleansing, buildings, graffiti and fly-posting, parks and open spaces, public conveniences, highways and tourist attractions. The awards will include categories for cities, towns and districts. The Clean Britain Awards for 2007 will use a range of

assessment process including objective measures such as BVPI 199 (cleanliness measure) as part of its methodology.

- 1.3 In entering the 2007 Award the Council had no expectation of being successful, rather the exercise was undertaken in order to establish the City's position and gain constructive feedback to inform service delivery improvements and increase learning, particularly around community involvement, participation and innovation. It is intended to submit a more ambitious application to achieve the status of Clean Britain Awards Cleanest City in 2009 and it is envisaged that Leeds will then apply every 2 years until 2020.
- 1.4 The application process is a three stage affair; an initial written submission was made in June 2007, a shortlist of Authorities were then invited to undertake a presentation to the CBA panel in September and local judging (from a visitor's perspective) will take place during the next few months.

2.0 ACHIEVING THE CLEANEST CITY STATUS

- 2.1 In order to focus the work required as part of this programme the Leeds Initiative has set up a Cleanest City Task Group with representatives from various Council departments along with partners from the voluntary sector and bodies such as ENCAMS, Groundwork and CABA as the project cuts across traditional service boundaries. The Group has clearly identified responsibilities in relation to the achievement of Britain's Cleanest City and ultimately, Europe's Cleanest and Greenest City.
- 2.2 Funding has been secured by the City Services Department from the Neighbourhood Renewal Fund (NRF), and the Neighbourhoods and Housing Department has secured funding from the Safer, Stronger Communities. Whilst both these funds require the targeting of particular geographical areas, combined with existing mainstream funding, they will enable the delivery of some of the local environmental improvements needed to improve cleanliness levels across the City.

- Extensive environmental auditing
- Environmental Pride teams
- Arterial routes project
- Specific environmental projects
- Community engagement strategy
- Communication plan
- Buildings, and business engagement.
- Gardening scheme

3.0 Implications for South Leeds

- 3.1 To gain the most benefit from entering the 2007 CBA, the Council has decided to promote the South wedge of the city as the focus of the submission. This Area includes the City Centre and a mixture of some of the City's most deprived areas with more average (in deprivation and environmental terms) areas also. Feedback derived from this work will therefore be of benefit to the whole city. The judges will

be particularly encouraged to look at Beeston Hill and Holbeck, Morley and the City Centre.

- Extensive environmental auditing

City Service and Encams staff (formerly the Tidy Britain Group) have undertaken a great deal of work documenting the environmental conditions of parts of the area utilising district local environmental quality survey techniques. This information which will overtime cover the whole of the area and is designed to enable comparisons to be drawn between the quality of the environment across the city, over different time periods and against national benchmarks. Members may wish to see the information that this has produced for the target SOAs in Beeston Hill and Holbeck, Middleton Park and Belle Isle. The data will help to direct the work programmes of the teams operating in the surveyed areas.

- Environmental Pride teams

Two Environmental Pride Teams are now operating in Inner South Leeds. These teams are funded from the Safer Stronger Communities fund which according to Central Government requirements focuses on the most deprived Super Output Areas In the City. The teams will undertake a wide range of environmental improvement works and can offer a higher level of service than mainstream resources allow for. The rest of South Leeds is covered by the mainstream Streetscene Services, who operate a response service devised under the CAST arrangements.

- Arterial routes project

A dedicated team is focussing on cleaning arterial routes particularly areas such as traffic islands and kerbs where detritus tends to collect. In addition from a highways perspective several areas will receive minor works to remedy particular problems such as carriageways or kerb issues, these areas are located at: the Ring Road Beeston, Dewsbury Rd, Thorpe lane, Belle isle rd, Middleton park circus Throstle Rd, Middleton park avenue. Much of this work is being funded from a specific one off Neighbourhood Renewal grant.

- Specific Environmental projects

Members of the Inner south Area Committee have previously been sent details of specific environmental schemes affecting their area which are being progressed in partnership with Groundwork and a range of other agencies. These schemes are located at the following locations: Czar St, St Mathews, Willoughby Terrace, Domestic Street Gateway, Tillbury rd, Beeston Hill Binyards, Belle Isle Shops, Winrose Drive, Belle Isle rd, Cottingley Triangle These schemes are funded from the Safer, Stronger, Communities fund and therefore largely focus on the inner area. In the future it is hoped to work with groundwork to progress specific schemes in Outer South Leeds.

- Community engagement strategy

Groundwork are undertaking specific elements of community engagement, for example consulting with local residents on the Area committee funded bin yards schemes and SSCF funded environmental improvements. They are also helping with school based education awareness programmes.

- Communication plan

Work is progressing to highlight to residents of Leeds the importance of this issue and to seek their cooperation in keeping the city clean. Some of this work will be educational in focus other aspects will concentrate on taking a stronger enforcement approach. A high profile marketing strategy is being developed following the theme of 'How clean is your....'. This will allow for different types of issues and different areas to be addressed.

- Specific work focussing on business issues

An additional Enforcement officer has been recruited to work with businesses using the Tidy business standards as a means to drive up standards of environmental awareness within private industry. They are also developing a 'food on the go' scheme designed to reduce the littering and waste produced by fast food outlets and their customers.

- Gardening scheme

City Service in conjunction with Groundwork are recruiting in the first instance two teams of staff who will operate in South and East Leeds to reduce problems associated with unkempt gardens. This work will particularly assist the elderly and disabled and is planned to be rolled out city wide in the New Year.

4.0 Sustainability

- 4.1 Many of the services mentioned above are new and innovative from a Streetscene perspective, taking the service beyond that which it has been able to do previously. In large parts the services rely on additional finance provided from various funding streams. These services can continue to be delivered so long as the funding streams exist. The Safer Stronger Communities fund is a planned four years programme, whilst the Neighbourhood Renewal Fund is available at this point only for one further year. It is hoped that these funding streams will enable a number of remedial actions to take place, allow for experimentation with different ways of working, and raise people's awareness of the littering and waste problems that they cause. In the longer term it is anticipated that should no new funding streams come on line and standards have been raised the strategy of the city will be far more enforcement focussed.

5.0 Recommendations

- 5.1 The Area Committee is asked to note this report, and to consider retaining a focus on cleaner neighbourhoods as a key feature in the Committees 2007/8 Area Delivery Plan.



Originator:
Dave Richmond
Tel: 224 3040

Report of the Director of Neighbourhoods & Housing

Outer South Leeds Area Committee

Date: 6th November 2006

Subject: Area Managers Report

Electoral Wards Affected:
Ardsley & Robin Hood
Morley North
Morley South
Rothwell

Specific Implications For:
Ethnic minorities
Women
Disabled people
Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report details a range of activities taking place within the Outer South Leeds Area, providing information to the committee to enable further information to be sought if required.

1.0 Purpose of Report

1.1 To bring to Members' attention in a succinct fashion, brief details of the range of activities with which the Area Management Team are engaged, and that are not addressed in greater detail elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

2.0 Town Centre Manager

2.1 The Morley & Rothwell Town Centre Manger is now in post full time and has begun work on developing separate action plans for both Towns. In addition thought is being given as to how best to instigate an inclusive debate about the future strategy to promote the economic well being of both towns. One idea is to begin this dialogue with separate Morley and Rothwell summits based upon a TV style debate; a 'state of the nation' type discussion for each town. The summit should focus on the 'big picture' but set the foundations for the work of the Town Centre Manager and lead into further consultation aimed at developing deliverable strategies for both towns. If successful the summits could become annual events and in future be used to review the degree of progress achieved in driving the regeneration of both towns.

2.2 Work is progressing to identify suitable accessible office space in both Morley and Rothwell, and early indications suggest that partner agencies may be able to assist with this issue.

3.0 Services for Young People

3.1 Questions were raised at the last Area Committee concerning the Youth service budget, the response received from the Youth Service has been circulated to members prior to this committee.

3.2 A question was also asked about the element of the Youth Services Budget which is not delegated to Area Committees. Previously this committee has been advised that the area function schedule (presented in June) identified the delegated budget to all Area Committees as being £3.4 million (note: this figure was subsequently adjusted to £3.7 million to include commissioned services) in 2006/7. This figure relates to that part of the Youth Work budget which provides for:

- Centre based youth work
- Detached youth work
- Connexions project work with individuals and small group

3.3 The Youth Service in response to the question raised have advised this Committee that the extent of the Youth Work budget which is not attributable to Area based working equates to £5,678,000. The area function schedule previously identified that budgets which were not devolved related to:

- Central functions such as training, quality assurance, service planning and performance.
- City Wide projects, particularly those externally funded.
- Central senior management and administration.

3.4 The Youth Service has indicated that it is their intention to provide Area Committees with financial information on an area basis which breaks down the budget into its constituent parts. Details are still to be finalised, however this will allow Committees to have a clearer understanding of Youth Service financial issues and may enable greater influence to be exercised.

3.5 The Children's Services Scrutiny Board is presently considering the existing operation of the Youth Service. As part of this the Area Manager for South Leeds (Neighbourhoods and Housing) has written a detailed report from an Area Management perspective on the impact that Area Committees/ Area Management have had on the operation of the Youth Service. This report can be made available to any member on request.

4.0 Community Centre Update

4.1 At the last Area Committee members established a small working group to assist in the smooth transfer of responsibilities for some community centres to this Committee.

One of the issues that will need to be addressed will be an area wide review of the demand for centres. Officers are currently reviewing the lettings and pricing strategy before bringing to Members for consideration.

4.2 Stanhope Community Centre, Thorpe

This former Community and Library building is under the management of Leeds South Homes (LSH). Following the recent meeting (4th September) at the centre to consider the potential demand should this facility be retained for the benefit of the community, officers have been in discussions with community representatives and agreed to receive their proposals by Friday 27th October. Officers plan to review the community response before undertaking further discussions with Elected Members.

5.0 District Partnership

- 5.1 The District Partnership has not met since the last Area Committee, an away day is expected to take place towards the latter part of November to consider the form and function of the partnership. Members of the District Partnership have met with Cllr Harris to discuss progress in the area, as part of a city wide series of meetings.

6.0 Staffing update

- 6.1 A new member of staff has been appointed to the Outer South Area Management Team; Laura Kilfoyle will commence work in mid November to the Neighbourhood Worker position. The Area Project Officer position has been included in the ringfence within the division wide restructuring but should be resolved within the next 2 months.

7.0 Narrowing The Gap

- 7.1 Councillor Harris is currently meeting with District Partnerships and Area Committee Chairs to discuss Narrowing the Gap Issues in each of the 5 'wedges'. This has led Cllr Harris to write to each Area Committee chair raising the possibility of Area Committees having 'Narrowing the Gap Issues' as a specific, routine, item on their Agendas. This would ensure Officers had an item which would require them to produce papers on any issues that need to be brought to the committees attention. The Committee is asked to consider this suggestion and make an appropriate recommendation.

8.0 Recommendations

- 8.1 The Area Committee is asked to indicate if it would find it useful to receive a report at each committee on narrowing the gap issues.

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Originator: Robert Wood
Kate Armitstead

Tel: 3951655

Report of the Director, Neighbourhoods and Housing Department

Outer South Area Committee

Date: 6th November 2006

Subject: Outer South Area Committee Well-being Budget Report

<p>Electoral Wards Affected:</p> <p>Ardsley & Robin Hood Morley North Morley South Rothwell</p>	<p>Specific Implications For:</p> <p>Ethnic minorities <input type="checkbox"/></p> <p>Women <input type="checkbox"/></p> <p>Disabled people <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

EXECUTIVE SUMMARY

This report seeks to provide Members with:

- a) a current position statement on the Well-being Budget.
- b) a progress report on revenue projects agreed to date (Appendix 1).
- c) details of capital projects agreed to date (Appendix 2).
- d) seeks approval to commission fencing works at Westerton Road Allotments and internal redecoration work at Winthorpe Community Centre.

Members are asked to note the current position regarding the Well-being budget, the position of the Small Grants Budget, and agree any actions.

1.0 Background

1.1 Each Area Committee has been allocated a Well-being Budget which it is responsible for administering. The aim of this budget is to support the social, economic and environmental wellbeing of the area by using the funding to support projects that contribute towards the delivery of the Area Delivery Plan (ADP).

1.2 The Well-being Budget for the Outer South is comprised of a capital and revenue allocation. The capital allocation is **£373,573** over three financial years 2004/2007. The revenue allocation for 2006/07 financial year has been confirmed as **£195,960**.

1.3 Members should note the following points: -

Revenue

- 1.3.1 The Well-being Revenue funding allocations and spend levels for 2004/05 and 2005/06 have now been confirmed and have been detailed in **Appendix 1**.
- 1.3.2 It is therefore possible to confirm that the amount of unspent revenue funds rolled forward to 2006/07 is **£174,238**. This figure includes any unspent funds from ringfenced amounts and any funding allocated to projects that have not claimed funding in 2005/06.
- 1.3.3 The total amount of revenue funding available for 2006/07 is therefore **£370,198**.
- 1.3.4 The Area Committee is asked to note that **£362,103** had already been allocated from the 2006/07 Well-being Revenue Budget as listed in **Appendix 1**. This includes ringfenced amounts for Small Grants, Skips and Communication, Neighbourhood Improvement Plans, Projects rolled forward from 2005/06 that have yet to claim allocated funding and projects allocated funding from 2006/07's budget. Leaving a balance of **£8,095** yet to be committed.
- 1.3.5 The budget for community skips for 2006/07 is **£5,000**. So far this year approximately **£1,549** has been spent out of this budget leaving a balance of approximately **£3,451**.
- 1.3.6 The Area Committee agreed to ringfence **£10,000** of 2006/07 funds as a communication budget. To date approximately **£374** has been spent to date leaving a balance of **£9,626**.

Capital

- 1.3.9 Of the **£373,573** capital funding a total of **£333,817** has been allocated to date leaving a balance of **£39,756**. The Area Committee has previously agreed to allocate its £373,573 capital funding allocation by Ward which meant that each Ward had £93,393 to spend.
- 1.3.10 To date the spend broken down by Ward is as follows: Ardsley & Robin Hood £82,757 (**£10,636 balance**); Morley North £71,060 including half of All Morley figure (**£22,333 balance**); Morley South £90,900 including half of All Morley figure (**£2,493 balance**); Rothwell £89,100 (**£4,293 balance**).
- 1.3.11 It should be noted that the costs for "Water Bowsers for In Bloom Groups" has yet to be determined and so this project is not taken into account in the above figures.
- 1.3.12 Members are asked to note that it has been confirmed that the area committee well being capital allocations are not time limited. These funds will not be lost at the year end and there is therefore, no obligation for you to ensure that the funds are allocated or spent by the year end. The balance of well being capital allocations will roll forward to future years for you to allocate as appropriate.

2.0 Well-being Projects

- 2.1 **Appendix 1** details projects that have been allocated funding by the Area Committee to date, including a current position statement and project outputs.
- 2.2 It is possible that some of the projects in **Appendix 1** may not claim their allocated spend. This could be for several reasons including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement or failure to submit monitoring reports. Due to this the revenue balance may be greater than the amount specified in 1.3.
- 2.3 Details of projects agreed for the capital budget to date, including a current position statement and project outputs are listed in **Appendix 2**.

2.4 Members are asked to consider commissioning the following projects:-

Project title: New Fence Westerton Road Allotments, East Ardsley

Name of group or organisation: Park and Countryside

Total Project Cost: £10,071.75

Amount proposed from Well-being Budget: £10,071.75

Ward covered: Ardsley & Robin Hood

Summary of project:

The fence will provide a secure boundary between the recently renovated allotment, and an area of grassland bounding the site. The grass land attracts people, and groups of youths who roam through the area. Using the allotment as a short cut and point of access to other areas. They cause damage, and upset and frighten the allotment holders, many of which are retired.

The breakdown of the costs for the project is as follows:-

Capital

Supply and erect 93m round bar type fence

Total £ 10,071.75

If this project was approved its £10,071.75 capital cost would be met from the Ardsley & Robin Hood Allocation leaving a revised total spend of £92,828.75 (**£564.25 balance**)

Area Committee/Area Delivery Plan Key Themes and Action Plan Priorities

The proposed project meets the Area Committee priority of Safer Neighbourhoods, in particular helping to reduce the incidence of anti-social behaviour.

Recommend to: The Area Committee is recommended to approve the allocation of £10,071.75 of capital funding.

Project title: Internal redecoration Winthorpe Residents.

Name of group or organisation: Winthorpe Residents Association

Total Project Cost: £2,510.00

Amount proposed from Well-being Budget: £1,510.00

Ward covered: Ardsley and Robin Hood

Summary of project:

The funding is for the redecoration of the Social centre including, ceilings, walls, woodwork. This will allow the Association to continue to provide a safe and clean social environment for all residents to enjoy community involvement.

The breakdown of the costs for the project is as follows:-

Revenue

Internal redecoration of community centre.

Total £1510.00

If this project was approved the £1,510.00 revenue cost would be met from the £10,000.00 ringfenced community centres.

Area Committee/Area Delivery Plan Key Themes and Action Plan Priorities

The proposed project meets the Area Committee priority of community involvement.

Recommend to: The Area Committee is recommended to approve the allocation of £1510.00 of revenue.

3.0 Small Grants

3.1 No Small Grants has been approved since the last meeting.

3.2 From the **£10,000** revenue allocated to the small grants fund a total of **£5,442** has been spent to date leaving a balance of **£4,458**.

4.0 Recommendations

4.1 Members of the Outer South Area Committee are requested to:

- Note the budget position of the Well-being Budget as set out at 1.2 and 1.3.
- Note the Well-being revenue projects agreed as listed in Appendix 1 and any changes.
- Note the Well-being capital projects already agreed as listed in Appendix 2.
- Consider the Well-being projects as set out in 2.4.
- Consider the small grant budget position as set out in 3.2 and agree any actions.

**Outer South Well Being Budget October 2006
Revenue Projects agreed to date**

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
Budget	Allocation	£195,960	£195,960 (Estimate)			
	Carry forward	£174,238	£			
	TOTAL	£370,198	£195,960 (Estimate)			
Outer South Skips Budget	South Area Management Team	£5,000		To establish a skips for community use fund	<ul style="list-style-type: none"> ▪ Provide skips for community groups to undertake clean-ups 	<ul style="list-style-type: none"> ▪ Improved streetscene in local neighbourhoods ▪ Increased community pride
Outer South Small Grants Fund	South Area Management Team	£10,000		To establish a small grants fund for projects meeting Area Delivery Plan priorities	<ul style="list-style-type: none"> ▪ Support voluntary and community groups through grant aid 	<ul style="list-style-type: none"> ▪ Increased range of community activity ▪ Increased community participation ▪ Increased community pride ▪ Delivery of Area Delivery Plan priorities
Outer South Communications Budget	South Area Management Team	£10,000		A budget to enable effective communication and consultation on Area Committee issues in the Outer South	<ul style="list-style-type: none"> • 5 newsletters • 7 questionnaires • Promotional materials 	<ul style="list-style-type: none"> • Increased awareness of the Outer South Area Committee • Improved consultation that can be inform localised projects and plans

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
Neighbourhood Improvement Area - Eastleighs & Fairleighs	South Area Management Team	£9,000	Unspent balance from 06/07 to be spent 07/08	A plan to aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> • Smithy Lane Recreation Facilities • Newsletter • Fun Day • Dog fouling poster campaign • Martial arts classes • Drop – In Advice sessions • Outreach classes • Lighting on Smithy Lane 	<ul style="list-style-type: none"> • Increased number of young people taking part in diversionary activities • Improved condition of environment, particularly reduction in dog fouling • Reduction in Anti Social Behaviour • Residents feeling safer in their community
Neighbourhood Improvement Area - Newlands & Denshaws	South Area Management Team	£7,365	Unspent balance from 06/07 to be spent 07/08	A plan to aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> • Drugs Outreach project • Albert Drive Shop Improvements • Kick around area in Newlands • Diversionary activities for young people • Lewisham Park Improvements • Environmental 	<ul style="list-style-type: none"> • Increased number of young people taking part in diversionary activities • Improved condition of environment, particularly reduction in dog fouling • Reduction in Anti Social Behaviour • Residents feeling safer in their community

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
					<ul style="list-style-type: none"> Improvements to unsightly grounds • Environmental enforcement awareness raising campaign • Inter – generational projects 	
Neighbourhood Improvement Area - John O'Gaunts	South Area Management Team	£11,000	Unspent balance from 06/07 to be spent 07/08	A plan to aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> • Drugs Outreach project • Diversionary activities for young people • Pathways Initiative • Community Fun Day • Gardening Initiative • Youth Shelter • Rose Lund Outdoor Play Area • Community Garden 	<ul style="list-style-type: none"> • Increased number of young people taking part in diversionary activities • Improved condition of environment, particularly reduction in dog fouling • Reduction in Anti Social Behaviour • Residents feeling safer in their community • More people in the area seeking access to employment
Neighbourhood Improvement Area – Oakwells & Fairfaxes	South Area Management	£11,000	Unspent balance from 06/07 to be spent	A plan to aimed at making improvements in Priority	<ul style="list-style-type: none"> • Revision of street cleansing programme 	<ul style="list-style-type: none"> • Improvement in physical environment.

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
			07/08	Neighbourhoods	<ul style="list-style-type: none"> • Multi Agency day of action & community event • Event to promote activities for young people in Morley • Outreach & detached work with young people • Community cabin/facility 	<ul style="list-style-type: none"> • Increased resident satisfaction in area • More young people involved in more activities • A decrease in incidents of ASB in the area
Neighbourhood Improvement Area – Harrops	South Area Management	£8,000	Unspent balance from 06/07 to be spent 07/08	A plan to aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> • Multi Agency day of action • Youth Shelter for young people • Divisionary activities project for young people • Event to promote activities for young people in Morley • Provision of DAZL dance sessions 	<ul style="list-style-type: none"> • Improvement in physical environment. • Increased resident satisfaction in area • More young people involved in more activities • A decrease in incidents of ASB in the area
Neighbourhood Improvement Area – Wood Lane	South Area Management	£10,000	Unspent balance	A plan to aimed at making	<ul style="list-style-type: none"> • Multi Agency 	<ul style="list-style-type: none"> • Improvement in

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
			from 06/07 to be spent 07/08	improvements in Priority Neighbourhoods	day of action <ul style="list-style-type: none"> Environmental Improvements to shops on Manor Road Young person's environmental audit ASB prevention work with young people Provision of DAZL dance sessions 	physical environment. <ul style="list-style-type: none"> Increased resident satisfaction in area More young people involved in more activities A decrease in incidents of ASB in the area
Streetscene Area Delivery	City Services	£2,728		Funding for a CAST team to enable the Area Committee to respond more effectively to local need.	Funding towards the CAST team: <ul style="list-style-type: none"> One dedicated team for the Outer South – team of 3 and a van One graffiti team to share with the Inner South More detailed outputs being discussed 	<ul style="list-style-type: none"> General improvement in the environment Members and other agencies able to respond to environmental concerns of the local community more quickly and effectively. Residents taking pride in the area
Town Centre Manager	South Area Management Team	£57,270	£57,270	A Town Centre Manager	<ul style="list-style-type: none"> One Town Centre 	<ul style="list-style-type: none"> More people visiting the

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
		(£10,000 Income from Morley Town Council**)		employed to help bring improvements to Morley and Rothwell Town Centre	Manager to be appointed for Morley and Rothwell.	town centres <ul style="list-style-type: none"> • More commercial businesses locating in the town centres
Mobile CCTV	Community Safety	£4,860		Use of a mobile CCTV van in the Outer South	<ul style="list-style-type: none"> • Use of van for 8 hours per day for 10 days totalling 80 hours • Areas identified by elected members and the Morley and Rothwell Community Policing Teams 	<ul style="list-style-type: none"> • Decrease in anti social behaviour in hot spot areas • Reduction in the fear of crime
Upgrade of Colour Photographer	South Area Management Team	£8,062	£4,031	Upgrading of the Area Management team's photocopier	<ul style="list-style-type: none"> • One upgraded photocopier for the Outer South Area Management Team 	<ul style="list-style-type: none"> • The capacity to produce more questionnaires, publicity and newsletter to a higher standard.
Morley Office Rental Charges	Leeds Credit Union	£4,215	£4,215	A credit union facility to open in Morley Town Centre	<ul style="list-style-type: none"> • A branch to be open in Morley Town Hall from December 2005 	<ul style="list-style-type: none"> • More local people to saving and borrowing at a reasonable rate • A reduction in

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
						vulnerable people seeking loans from unauthorised sources such as loan sharks
Teen Challenge Bus	St Paul's Church	£2,000		For the Teen Challenge Bus which is a project aimed at getting drug users into rehabilitation to come to Morley one night a week until the end of 2007	<ul style="list-style-type: none"> • Number of people who come onto the bus* • Number of people receiving rehabilitation as a result of the bus 	<ul style="list-style-type: none"> • An increased number of drug users or people at risk of drug use accessing support and going into rehabilitation ▪ A decrease in drug related crime committed in Morley Town Centre ▪ A reduction in anti social behaviour and fear of crime in Morley Town Centre
New Creation	Groundwork	£3,750		To run environmental projects in Morley schools until the end of 2008.	<ul style="list-style-type: none"> ▪ Yellow Woods Challenge Morley Primary Schools ▪ Newlands Primary School recycled Christmas 	<ul style="list-style-type: none"> ▪ Increase Young people and their family's knowledge of environmental issues such as recycling ▪ An increase in recycling rates in the Outer South

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
					<ul style="list-style-type: none"> ▪ Decorations ▪ Blackgates Primary School recycled Christmas decorations ▪ Development of bring bank sites in Morley schools ▪ Composting schemes in Morley schools ▪ Litter pick with Seven Hills primary School 	<ul style="list-style-type: none"> ▪ Environmental Improvements in the Outer South
Lewisham Park Picnic Area	Parks & Countryside	£4,347		To create an enhanced picnic area at Lewisham Park Youth Centre	To provide: <ul style="list-style-type: none"> ▪ an extended picnic area ▪ 2 picnic tables ▪ an additional litter bin for Lewisham Park Youth Centre 	<ul style="list-style-type: none"> ▪ An enhancement in the environment at Lewisham Park ▪ More local people taking advantage of the facilities available at Lewisham Park.
Winthorpe Community Centre	Learning & Leisure	£10,000		Resurfacing driveway at Winthorpe Community Centre	<ul style="list-style-type: none"> • One driveway re-surfaced 	<ul style="list-style-type: none"> • More young people taking advantage of the play area at the side of the centre. • Improved

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Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
						appearance of the environment.
Newlands Get Together Club	Newlands Get Together Club	£4,834		The expansion and sustainability of Newlands Get Together Club	<ul style="list-style-type: none"> • Half the salary for an additional member of staff • General maintenance work to meeting room • Purchase of freezer and desks 	<ul style="list-style-type: none"> • More young people involved in after school and holiday youth provision.
Rein Park, Morley South	Parks & Countryside	£2,000		An efficient hand over of the Public Open Space on the Rein Road Development in Morley South, from the developer to Parks and Countryside Department in an area with a high level of ASB	<ul style="list-style-type: none"> ▪ Land adopted ▪ Fencing ▪ Trees planting 	<ul style="list-style-type: none"> ▪ Reduction in the number of reported incidents of anti social behaviour in the area
Environmental Improvements to Rothwell Pastures	Parks & Countryside	£11,320		Environmental improvements project to Rothwell Pastures nature area	<ul style="list-style-type: none"> • Water vole survey to be completed • Archaeological 	<ul style="list-style-type: none"> • Improved habitat for priority species such as Water Voles, Otters, Water Shrew and

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
					<ul style="list-style-type: none"> mapping of potential medieval structures in the area • Re-instate a weir/dam structure on the Haigh Beck on-line to locally raise the water-level upstream • Production of publicity information 	<p>Great Crested Newts</p> <ul style="list-style-type: none"> • More people visiting Rothwell to see the environmental works
Ardsley & Robin Hood and Rothwell Gardening Scheme	Care & Repair	£15,850	£14,050	The establishment of a gardening service for Rothwell that will be aimed at older people (people over 60) and people with disabilities who are currently unable to maintain their gardens	<ul style="list-style-type: none"> • 50 gardens in the first year • 75 gardens in the second year • 100 gardens in the third year 	<ul style="list-style-type: none"> • Environmental improvements • People being helped to maintain their own homes • Community safety benefits
Dance Classes	Dance Action Zone Leeds	£11,100		Dance classes young people at risk of being involved in anti-	<ul style="list-style-type: none"> • Four dance classes in the Outer South 	<ul style="list-style-type: none"> • Health benefits to young people involved • Increase in self

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
				social behaviour		esteem for young people involved <ul style="list-style-type: none"> Targeted young people at less risk of committing anti social behaviour
Mini Breeze	Youth Service	£4,000		Involve more young people in more activities	<ul style="list-style-type: none"> Summer activities for young people across the Outer South area 	<ul style="list-style-type: none"> More young people involved in activities over the school holidays Reduction in complaints of anti social behaviour in the area over the holidays.
Community Safety	West Yorkshire Police	£20,072		<ul style="list-style-type: none"> Smartwater – security measures for victims of domestic burglary Morley & District Pubwatch & Licensing Scheme Rothwell Town Centre Shop Watch – tackle crime and anti-social behaviour 	<ul style="list-style-type: none"> Purchase and fitting of 400 smartwater kits and 400 doorbells 12 operations and 3 test Purchase Operations Rental of 20 radios and purchase of a base station 	<ul style="list-style-type: none"> A reduction in crime and anti social behaviour
Recreate	Groundwork	£11,000		Carry out	<ul style="list-style-type: none"> young people 	<ul style="list-style-type: none"> Involve young

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
				awareness raising work in schools and within neighbourhoods where action is needed most.	<p>engaged in actions to reduce waste, prevent litter, promote re-use, repair and recycling processes</p> <ul style="list-style-type: none"> • action days organised • Work with after school clubs on environmental issues 	<p>people in positive activities which will challenge negative perceptions of young people locally.</p> <ul style="list-style-type: none"> • Assist schools in expanding their community role. • Cleaner neighbourhoods through encouraging reuse, recycling and reduction of waste. • Improving neighbourhoods in need including Jonh O'Gaunts, Eastleighs and Fairleighs. • Increasing capacity of community groups by involving them directly in the projects.
Neighbourhood Workers	South Area Management	£35,000	1 year project. Unspent balance from 06/07 to be spent 07/08	Review & implement the Neighbourhood Improvement approach for <ul style="list-style-type: none"> • Eastleighs/ Fairleighs Newlands/ 	<ul style="list-style-type: none"> • One worker (or two part time workers) to help progress NIP projects 	<ul style="list-style-type: none"> • NIP action plans being implemented more effectively with greater community representation. • Increased social capital through

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
				<ul style="list-style-type: none"> • Denshaws • John O'Gaunts • Wood Lane Estate • Fairfaxes and Oakwells • The Harrops 		capacity building of small groups and the voluntary sector.
Site Based Gardeners		£43,400	1 year project. Unspent balance from 06/07 to be spent 07/08	Site based gardeners at community parks	3 full time Gardeners for 1 years.	<ul style="list-style-type: none"> • Crime reduction • Reducing fear of crime • Increasing voluntary and community engagement • Cleaner safer public green spaces
Morley Bottoms Regeneration Scheme	Development Department	£10,000	Feasibility Funding	Feasibility studies for the physical regeneration of the Morley Bottoms area	Physical regeneration	Safer cleaner neighbourhoods
Lewisham Park Youth Centre CCTV	City Services	£151		Install CCTV	CCTV	Safer neighbourhoods, Reduction in street crime, and reduction in crime and ASB
Community Centres	South Area Management	£10,000		A refurbishment programme was carried out to fit new heaters, roller shutters and replace	Community centre improvements	Community involvement

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
				fencing and fire doors		
Summer & Winter Events Programme	Morley Entertainment Committee	£4,779		Summer months street entertainment and Morley Christmas lights event	Street entertainment attracting 350 people every week for eight weeks Christmas light event attracting 800 people	Thriving and harmonious communities Regeneration and promotion of town centres
	SUB TOTAL 1 Projects agreed	£362,103	£79,566 (minimum)			
	Balance	£8,095	£116,394			

**Outer South Well Being Budget 2004/2007
Capital Projects agreed to date**

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
Budget		£373,573			
Ardsley & Robin Hood					
Neighbourhood Improvement Area – Eastleighs & Fairleighs	South Area Management	£30,000.00	A plan to aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> • Smithy Lane recreation facilities • Martial arts classes • Lighting on Smithy Lane 	<ul style="list-style-type: none"> • More diversionary activities for young people in the area • A safer neighbourhood with a reduction in the fear of crime amongst residents.
Ground Development	Tingley Athletic Football Club	£20,000.00	The development of a home ground site with training facilities and a club house for Tingley Athletic Junior Football Club	<ul style="list-style-type: none"> • Clearance of the existing site Levelling and drainage of the site • Provision of a new access point with car parking facilities • Build of a new clubhouse with changing facilities and multi purpose room 	<ul style="list-style-type: none"> • More people in the area benefiting from local sports facilities.
West Ardsley Community Centre Improvements	City Services/Neighbourhoods & Housing	£16,564.00	Repairs to bring community centre back into active use	<ul style="list-style-type: none"> • Restore outside lighting • Replace existing 	<ul style="list-style-type: none"> • After school and youth provision provided in the area

Appendix 2

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Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
				handrails <ul style="list-style-type: none"> • Additional fencing • Roller shutter door • Replace gutter and fall pipes • Connect gas supply to centre • Maintenance works to gents toilets 	<ul style="list-style-type: none"> • More young people engaged in diversionary activities • A base for community groups to hold activities in the area.
Litterbins Ardsley & Robin Hood	Streetscene, City Services	£3,000.00	Additional litterbins for areas identified as being problematic for litter	<ul style="list-style-type: none"> • 17 Dual compartment, free standing litter bins 	<ul style="list-style-type: none"> • A reduction in the amount of litter in the area. • Improvements to the environment
East Ardsley Community Centre Fence	City Services	£13,193.00	Security measures taken around the East Ardsley Community Centre which has been a hotspot for anti social behaviour	<ul style="list-style-type: none"> • A security fence to be installed around the Centre. Security • Lighting to be installed on the exterior of the centre. • Planning permission to be obtained from City Services. 	<ul style="list-style-type: none"> • A reduction in the amount of vandalism the centre was experiencing.
Ardsley & Robin Hood Sub Total		£82,757.00			

Appendix 2

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
All Morley					
Morley Community Radio	Morley Community Radio	£10,000.00	A radio station to be established covering the Morley area	<ul style="list-style-type: none"> • Broadcasted 12 days in December and 10 days in July • 40 people were involved in the content • Many voluntary and statutory organisations fed into this and gave interviews on air 	<ul style="list-style-type: none"> • More local people being aware and able to voice their opinion on local issues
Morley Leisure Centre Disability Access	Leisure Services	£15,000.00	Measures to make Morley Leisure Centre DDA compliant.	<ul style="list-style-type: none"> • New disabled changing facilities • Lowering of reception counter 	<ul style="list-style-type: none"> • More disabled people being able to access Morley Leisure Centre facilities and the health benefits that will come from that.
Town Centre Environmental Improvements	Morley In Bloom	£1,000.00	Environmental Improvements in Morley Town Centre	<ul style="list-style-type: none"> • Purchase of flowers, shrubs, planters and tubs and gardening equipment for use in Morley Town Centre 	<ul style="list-style-type: none"> • A more pleasant environment in Morley Town Centre encouraging more people to shop there
New Creation	Groundwork	£1,000.00	To run environmental projects in Morley schools until the end of 2008.	<ul style="list-style-type: none"> ▪ Yellow Woods Challenge Morley primary schools ▪ Newlands Primary School 	<ul style="list-style-type: none"> ▪ Increase Young people and their family's knowledge of environmental issues such as recycling

Appendix 2

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Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
				<ul style="list-style-type: none"> recycled Christmas Decorations ▪ Blackgates primary school recycled Christmas decorations ▪ Development of bring bank sites in Morley schools ▪ Composting schemes in Morley schools ▪ Litter pick with Seven Hills primary School 	<ul style="list-style-type: none"> ▪ An increase in recycling rates in the Outer South ▪ Environmental Improvements in the Outer South
Morley Bottoms Regeneration Scheme	Development Department, LCC	£30,000	Physical regeneration to the Morley Bottoms area	<ul style="list-style-type: none"> ▪ Improve appearance ▪ Fencing ▪ Landscaping ▪ Stabilizing bank ▪ Develop lay by 	Improve appearance, quality and value of the local area as well improve the public realm and environment.
All Morley Sub Total		£57,000.00			

Appendix 2

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
Morley North					
Gildersome Springbank Green Doorstep Project	Gildersome Action Group	£5,000.00	The transformation of an area of under used public green space that is subject to fly tipping and vandalism into a community resource.	<ul style="list-style-type: none"> • Clearance of area • Litter bins in area • Benches in the area • Soft landscaping 	<ul style="list-style-type: none"> • An improvement to the physical environment of the area.
Gildersome CCTV Scheme	Gildersome Action Group	£13,060.00	The installation of a CCTV system around Gildersome Meeting Hall to reduce incidences of ASB and vandalism	<ul style="list-style-type: none"> • 7 high resolution day / night cameras to be installed 	<ul style="list-style-type: none"> • A reduction in the incidents of crime and ASB in the area. • A reduction in the fear of crime amongst local residents
Drighlington Library Disability parking	Learning & Leisure	£4,500.00	Improvements to Drighlington Library and meeting hall to make the building more DDA compliant and improve access to disabled users.	<ul style="list-style-type: none"> • Two additional disabled parking bays 	<ul style="list-style-type: none"> • An increase number of people being able to take advantage of facilities at Drighlington Library and meeting hall
Minibus	Birchfield School	£5,000.00	A new mini bus for the school to help continue the pupils sporting success and achievements	<ul style="list-style-type: none"> • Contribution towards mini bus for the school 	<ul style="list-style-type: none"> • More young people involved in diversionary activities.

Appendix 2

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
Neighbourhood Improvement Area – Oakwells & Fairfax’s	South Area Management	£15,000.00	A plan to aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> • Community cabin/facility 	<ul style="list-style-type: none"> • More young people involved in more activities ▪ A decrease in incidents of ASB in the area ▪ Increased resident satisfaction
Morley North Sub Total		£42,560.00			

Appendix 2

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Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
Morley South					
Neighbourhood Improvement Area – Newlands & Denshaws	South Area Management	£30,000.00	A plan to aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> • Albert Drive Shop Improvements • Kick around area in Newlands • Lewisham Park Improvements 	<ul style="list-style-type: none"> • More diversionary activities for young people in the area • A safer neighbourhood with a reduction in the fear of crime amongst residents.
Rein park – Morley South	Parks & Countryside	£3,000.00	An efficient hand over of the Public Open Space on the Rein Road Development in Morley South, from the developer to Parks and Countryside Department in an area with a high level of ASB	<ul style="list-style-type: none"> • Land adopted • Fencing • Trees planting 	<ul style="list-style-type: none"> • Reduction in the number of reported incidents of anti social behaviour in the area
Morley South litter Bins	City Services	£4,900.00	Additional litter bins for areas identified as being problematic for litter	<ul style="list-style-type: none"> • 14 additional dual compartment, free standing litter bins for Morley South. 	<ul style="list-style-type: none"> • A reduction in the amount of litter in the area. • Improvements to the environment
Magpie Lane – Morley South	Leeds South homes	£8,000.00	Environmental improvements to secure Magpie Lane and prevent travellers from re	<ul style="list-style-type: none"> • Measures taken to prevent travellers from 	<ul style="list-style-type: none"> • Improvements in the physical environment of the area.

Appendix 2

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
			entering the site.	re-entering the site on Magpie Lane	<ul style="list-style-type: none"> • Residents of the area feeling more secure.
Neighbourhood Improvement Area – Harrops	South Area Management	£7,000.00	A plan to aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> • Youth Shelter for young people 	<ul style="list-style-type: none"> ▪ A decrease in incidents of ASB in the area ▪ An increase in resident satisfaction in the area
Lewisham Park Youth Centre CCTV	City Services, LCC	£9,500	CCTV scheme for Lewisham park youth centre	<ul style="list-style-type: none"> • CCTV 	<ul style="list-style-type: none"> ▪ A decrease of ASB in the area. ▪ Safer communities
Morley South Sub Total		£62,400.00			

Appendix 2

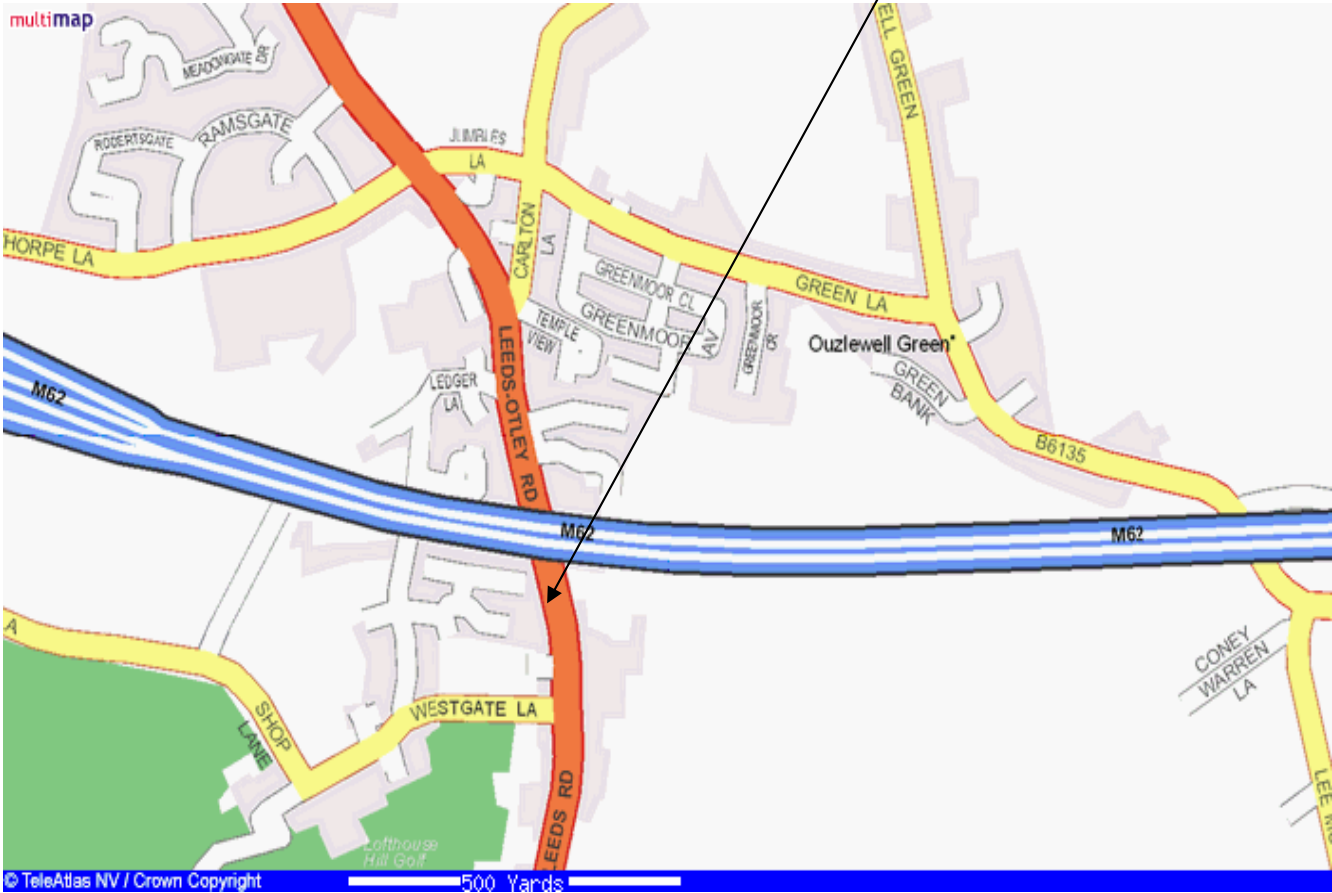
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Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
Rothwell					
Neighbourhood Improvement Area – John O’Gaunts	South Area Management	£29,000.00	A plan to aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> • Diversionary activities for young people • Pathways Initiative • Gardening Initiative • Youth Shelter 	<ul style="list-style-type: none"> • More diversionary activities for young people in the area • A safer neighbourhood with a reduction in the fear of crime amongst residents. • An improvement in the physical environment of the area
Litter Bins Rothwell	Streetscene, City Services	£5,100.00	Additional litter bins for areas identified as being problematic for litter	<ul style="list-style-type: none"> • 17 Dual compartment, free standing litter bins 	<ul style="list-style-type: none"> • A reduction in the amount of litter in the area. • Improvements to the environment
Neighbourhood Improvement Area – Wood Lane	South Area Management	£15,000.00	A plan to aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> • Environmental Improvements to shops on Manor Road • Activity/equipm 	<ul style="list-style-type: none"> • Improvement in physical environment. • Increased resident satisfaction in area

Appendix 2

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
				ent for young people	<ul style="list-style-type: none"> • More young people involved in more activities ▪ A decrease in incidents of ASB in the area
Oulton & Woodlesford Sports & Social Facilities	Parks & Countryside	£20,000.00	The refurbishment and extension of the existing changing facilities / club house at Oulton and Woodlesford Sports and Social Club.	<ul style="list-style-type: none"> • Two new changing rooms • Officials room with toilet and shower activities 	<ul style="list-style-type: none"> • More young people involved in more sporting activities • Facilities meeting Sports England Requirements for health and safety
Rose Lund Centre Improvements	Parks & Countryside	£20,000.00	The extension of the Rose Lund Centre	<ul style="list-style-type: none"> • 2 new changing rooms • Officials room with toilet and shower facilities 	<ul style="list-style-type: none"> • More young people involved in sporting activities • Facilities meeting Sports England Requirements for health and safety
Rothwell Sub Total		£89,100.00			
Water Bowsers	In Bloom Groups	To be determined			
	TOTAL Projects agreed	£333,817.00			
	Balance	£39,756.00			

**Lofthouse Methodist Church Hall
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